

ENROLLMENT FORM APPLICATION
CODES UNLIMITED HEALTHCARE ACADEMY (CUHA)

www.cuhaonline.com

Postsecondary School authorized by
Tennessee Higher Education Commission (THEC)
Presents **Professional Medical Coding Curriculum (PMCC)**
Sponsored by **American Academy of Procedural Coders (AAPC)**
Certified Professional Coder- Instructor---Donna M. Martin
MBA, BS-Healthcare Management. CPC-I; CPC; CPC-H; CPC-P; MCS-P
28 years experience: Current Physician Terminology (CPT®) & ICD-9-CM Coding.



2012 Classes: January 21th –April 28th July 14th–October 20th **(Dates subject to change)**

15-week Professional Medical Coding Course includes:

- 1 _____ Medical Compliance & Third Party Reimbursement
 - 2 _____ Intro: Documentation
 - 3 _____ ICD-9 CM- Principles
 - 4 _____ ICD-9 CM- Applications (ICD-10-CM overview)
 - 5 _____ Intro: CPT: HCPCS
 - 6 _____ Evaluation & Management (E/M) Principles
 - 7 _____ Evaluation & Management (E/M) Applications (Chart Auditing-Documentation)
 - 8 _____ Surgery Package & Modifiers & Integumentary (Documentation)
 - 9 _____ Surgery: Musculoskeletal & Respiratory Systems
 - 10 _____ Surgery: Cardiovascular & Digestive Systems
 - 11 _____ Surgery: Urinary, Male & Female Reproductive Systems
 - 12 _____ Surgery: Eyes, Ears, Nervous Systems
 - 13 _____ Anesthesia & Radiology (Documentation)
 - 14 _____ Pathology (Documentation) & Medicine
 - 15 _____ Review session (Study Guide) 4/28/12 10/20/12 (Dates are subject to change)
 - 16 _____ Individual Class (workshop/seminar) 2012 2012 2012 2012 2012
- 6/2/12 6/9/12 6/16/12 6/23/12 6/30/12

Full-time: **Part-time:**

Time: 9:00-til 1:00 pm or lesson completed (4-6 hrs)

Location: 8 South Dunlap Humphreys General Education Bldg. (GEB) Room A307

Total Tuition \$1875: 15 classes plus a review session: **Other required fees (subject to change):** PMCC workbooks (\$95), plus National (AAPC) (\$70) & Local (MSAPC) membership. Other required current year textbooks are **not** included: **AMA CPT Professional** (\$90), ICD-9-CM (\$90) Volumes 1&2; HCPCS (\$90). Check website for textbook (bundled) locations. Examination fee is **not** included.

Full-Time: Student ID No. _____ (office use only)

Name: _____ Signature: _____

SSN: _____ (if faxing, only add last four digits: Contact CUHA with remaining numbers)

Home Address _____ City _____ State _____ Zip Code _____

Home Phone () _____ Employer Name _____

Employer Address: _____ Employer () _____ Fax () _____
Title: _____ Email: _____

AAPC certified coders are welcome to choose individual courses.

CEU's are available for individual classes: No. _____ \$ _____
Choose classes from above list (individual class fees vary according to membership & hours taken).

- \$49-\$99 Members \$125 Non-Members

Payments accepted: Cash Money order Credit Card Check (# _____)

- Paid in Full: _____
- Self Pay: _____
- Employer _____
- Other Source: _____

Other payment options are subject for review:

- Payment plan: check one
 - Monthly: Dates: _____
 - Bi-monthly (half/half): Dates: _____
 - Every two weeks: Dates: _____

Not accepted for June, July & November 2012

Circle: VISA MASTERCARD AMERICAN EXPRESS: Fee Processed: \$ _____

Only provide last four digits ID#: _____ (contact CUHA to provide all 16 numbers)

Expiration date (month/year) _____

Name as appear on card: _____

Signature: _____

If using payment plan, please sign below to give CUHA permission to process credit card payment each pay date agreed upon: _____

Pay dates/Approval (office use only): _____

(Payable to Codes Unlimited Healthcare Academy, 4458 Kayla Cove, Memphis, TN 38141) Contact Donna Martin at (901) 336-3677 or (901) 541-6592. Fax number is (901) 366-3468.

In the event of a cancellation for the fifteen-weeks Professional Medical Coding Curriculum (PMCC); cancellation fees are based on the stated cost (\$1875) on the enrollment application and the cancellation date. Last Day of 100% (\$1875) refund period less administration cost \$120 (cancellation fee and workbook, last day to withdraw is the first day of class for that enrollment period. Last Day of 75% (\$1406) refund period less administration cost \$120 (cancellation fee and workbook, last day to withdraw is the second day of class for that enrollment period. Last Day of 25% (\$469) refund period less administration cost \$120 (cancellation fee and workbook, last day to withdraw is the third day of class for that enrollment period.

The 2011 FY Graduation Placement Data is stated at www.cuhaonline.com or <http://state.tn.us/thec> along with the pre-enrollment form.

Disclaimer: CUHA does not guarantee passing of American Academy Professional Coders' (AAPC) national certification exam. Students are responsible for submitting national exam application to the AAPC four weeks in advance of the next scheduled exam date. Please reference catalog for additional disclaimers.

Student has received an exact copy of this agreement: Signature of Student: _____ Date: _____

(Office use only) Enrollment form Received: _____

(Office use only) Schedule date: _____ Time: _____ Place: _____
Final date: _____ Time: _____