

**ENROLLMENT FORM APPLICATION
CODES UNLIMITED HEALTHCARE ACADEMY (CUHA)**

Postsecondary School authorized by

Tennessee Higher Education Commission (THEC)

Presents Professional Medical Coding Curriculum (PMCC)

sponsored by American Academy of Procedural Coders (AAPC)

Certified Professional Coder- Instructor---Donna M. Martin

MBA, BS-Healthcare Management. CPC-I; CPC; CPC-H; MCS-P

Former President local chapter Mid-south Association of Professional Coders

27 years experience: Current Physician Terminology (CPT®) & ICD-9-CM Coding.



15-week Professional Medical Coding Course includes:

- _____ 1 Medical Compliance & Third Party Reimbursement
- _____ 2 ICD-9 CM- Principles
- _____ 3 ICD-9 CM- Applications
- _____ 4 Intro: Documentation
- _____ 5 Intro: CPT: HCPCS
- _____ 6 Evaluation & Management (E/M) Principles
- _____ 7 Evaluation & Management (E/M) Applications (Chart Auditing-Docummentation)
- _____ 8 Surgery Package & Modifiers & Integumentary (Documentation)
- _____ 9 Surgery: Musculoskeletal & Respiratory Systems
- _____ 10 Surgery: Cardiovascular & Digestive Systems
- _____ 11 Surgery: Urinary, Male & Female Reproductive Systems
- _____ 12 Surgery: Eyes, Ears, Nervous Systems
- _____ 13 Anesthesia & Radiology (Documentation)
- _____ 14 Pathology (Documentation) & Medicine
- _____ 15 Review session (Study Guide) 5/1/10 10/31/10
- _____ 16 Individual Class _____

Full-time: Completion date: _____ **Part-time:** Completion date: _____

(New) 2010 Classes: January 16th –May 1st July 24th–October 31st

Time: 9:00-til 1:00 pm or lesson completed (4-6 hrs)

Location: 8 South Dunlap Humphreys General Education Bldg. (GEB) Room A307

Total Tuition \$1875: 15 classes plus a review session: **Other required fees:** PMCC workbooks (\$95), plus National (AAPC) (\$70) & Local (MSAPC) membership. Other required current year textbooks are **not** included: **AMA** CPT Professional (\$90), ICD-9-CM (\$90) Volumes 1&2; HCPCS (\$90). Check website for textbook (bundled) locations. Examination fee is not included.

Full-Time: Student ID No. _____ (office use only)

Name: _____ Signature: _____

SSN: _____

Home Address _____ City _____ State _____ Zip Code _____

Home Phone () _____ Employer Name _____

Employer Address: _____ Employer () _____ Fax () _____

Title: _____ Email: _____

AAPC certified coders are welcome to choose individual courses.

CEU's are available for individual classes: # _____ \$ _____
Choose classes from above list (individual class fees vary according to membership & hours taken).

- \$49-\$99 Members \$125 Non-Members

Payments accepted: Cash Money order Check (# _____)
 Employer _____

Other payment options are subject for review

Payment plan: Monthly Bi-monthly Every two weeks: Dates: _____

Circle: VISA MASTERCARD AMERICAN EXPRESS: Fee Processed: \$ _____

Only provide last four digits ID#: _____ (contact CUHA to provide all 16 numbers)

Expiration date (month/year) _____

Name as appear on card: _____

Signature: _____

If using payment plan, please sign below to give CUHA permission to process credit card payment each pay date agreed upon: _____

(Payable to Codes Unlimited Healthcare Academy, 4458 Kayla Cove, Memphis, TN 38141) Contact Donna Martin at (901) 336-3677 or (901) 541-6592. Fax number is (901) 366-3468.

In the event of a cancellation for the fifteen-weeks Professional Medical Coding Curriculum (PMCC); cancellation fees are based on the stated cost (~~\$1875~~) on the enrollment application and the cancellation date. Last Day of 100% (\$1875) refund period less administration cost \$120 (cancellation fee and workbook, last day to withdraw is the first day of class for that enrollment period. Last Day of 75% (\$1406) refund period less administration cost \$120 (cancellation fee and workbook, last day to withdraw is the second day of class for that enrollment period. Last Day of 25% (\$469) refund period less administration cost \$120 (cancellation fee and workbook, last day to withdraw is the third day of class for that enrollment period.

Disclaimer: CUHA does not guarantee passing of American Academy Professional Coders' (AAPC) national certification exam. Students are responsible for submitting national exam application to the AAPC four weeks in advance of the next scheduled exam date. Please reference catalog for additional disclaimers.

Student has received an exact copy of this agreement: Signature of Student: _____ **Date:** _____